

Private Booking Agreement - Indoor Activity Centre

Indoor Playground, Floorball/Mini Stick Rinks and Common Areas

Applicant information:

Applicant Name:		Date of Birth:	
Organization Name:			
Mailing Address:		Street/Municipal Address:	
Town/City:		Postal Code:	
Home phone:		Cell Phone:	
Work phone:		E-mail address:	
Do you have a Family Membership? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Event Description:

Date of Event:		Start time:		End time:	
Description of event:					

Number Attending (Approx.):

Children (under 16 years of age):		Adults:	
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Rental options:

For full day bookings or multiple days, contact Town of Viking for Rental Rates.

Select:	Area:	Rates:	Additional hours:	Includes:	Subtotal:
<input type="checkbox"/>	Floorball/Mini Stick Rinks	\$40/hour	\$25 for each additional hour	Common area	\$
<input type="checkbox"/>	Indoor Playground only	\$75/hour	\$25 for each additional hour	Common area	\$
<input type="checkbox"/>	All areas	\$100/hour	\$25 for each additional hour	Both Common areas	\$
<i>Rental fee due at time of booking.</i>					Total Rental: \$

Damage Deposit:

Rental Checklist: *Two (2) Payments required.*

\$200	<input type="checkbox"/>	Rental Fee	\$
	<input type="checkbox"/>	Damage Deposit	\$
<i>Rental Fee and Damage Deposit fee due at time of booking by Cheque. Cheques payable to Town of Viking. A fee of \$20 per card will be deducted from the Damage Deposit for any cards not returned.</i>			
Cancellation: To cancel your booking, you must contact the Town of Viking no less than 48 hours before your Event during regular business hours, call 780-336-3466.			

Office Use Only:

Card Number(s) Issued:		Rental amount:	\$	DD amount:	\$
Payment Method:	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> M/C <input type="checkbox"/> Visa <input type="checkbox"/> Other:				
Date Issued:		Receipts issued:	Rental Fee: Yes		
Access Card Expiry:			Damage Deposit: Yes		

Indoor Activity Centre INDOOR PLAYGROUND RULES:

1. All children must be supervised by an adult or person 16 years of age or older.
2. Large play structure is recommended for children 3 years of age and older.
3. At no time should children climb the exterior of the play structure, railings or netting.
4. No shoes allowed. SOCKS MUST BE WORN AT ALL TIMES.
5. No toys allowed in the Play Structure.
6. No hanging from the Bumper Bags.
7. No rough or dangerous play.
8. No sharp objects within the play area.
9. No food, beverages or chewing gum allowed in the play areas.
10. Food and beverages must be kept at tables provided.
11. Clean up after yourself and your children.
12. The Viking Carena Complex Facility Rules apply to the Indoor Activity Centre.

Indoor Activity Centre FLOORBALL/MINI STICK RINK RULES

1. All children must be supervised by an adult or person 14 years of age or older.
2. No wet or soiled footwear.
3. No toys allowed in the Floorball/Mini Stick Rink.
4. No hockey sticks or pucks allowed. Please use the sticks and balls provided or bring your own.
5. No high sticking.
6. No climbing on the boards and netting.
7. No food, beverages or chewing gum allowed in the Floorball/Mini Stick Rink.
8. Please do not remove provided equipment from the area.
9. The Viking Carena Complex Facility Rules apply to the Indoor Activity Centre.

The Indoor Activity Centre is an UNSUPERVISED play area. Parents/Guardians are fully responsible for their child's safety. The Town of Viking, and its employees, are not responsible for any injuries that might occur from unsafe or improper use of the Indoor Activity Centre. Children playing **unsupervised** in the Indoor Activity Centre (Indoor Playground), using a PrivateBooking Electronic Swipe Card unsupervised can be electronically monitored, reported by a Membership Holder, the Facility, or Facility Operator will have their Private Booking cancelled immediately.

Booking & Rental Policy:

1. The Town of Viking hereby grants the Applicant permission to access and use the Viking Carena Complex's Facilities, to access the Activity Centre, subject to the terms and conditions of this agreement, contained herein and attached hereto all of which form part of this agreement.
2. This agreement is for the organization or individual indicated above. It is not transferable.
3. The person who signs the contract must be at least 18 years of age.
4. All Private Bookings fees must be paid at time of Booking.
5. The Indoor Activity Centre named on the customer schedule are to be used only on the date(s) and time(s) specified and only for the purpose(s) stated.
6. Private Booking of the Indoor Activity Centre have exclusive use. Sandwich boards will be posted with your Party/Booking Name.
7. Groups are responsible to leave the Indoor Activity Centre and the Viking Carena Complex in its original condition. Groups or individuals may supply decorations. Decorations cannot be adhered to the walls in any manner. Groups or individuals are responsible for setting up and taking down any decorations. Failure to remove decorations will result in additional charges.
8. The applicant is responsible for the conduct and supervision of all persons admitted to the facilities permitted, and shall see that all the

rules and regulations are strictly observed and enforced. All activities must be conducted in a safe and orderly manner.

9. Applicants will be responsible for all charges/damages that result from negligence when using the Facility and/or the Indoor Activity Centre.
10. All bookings must comply with federal and provincial laws, and municipal by-laws.
11. Private Bookings must vacate within 30 minutes after the booking expires and all decorations and function supplies must be removed.
12. Deposits are refundable only by the Town of Viking. All cancellations must be received to the Town of Viking Administration Office, 48 hours prior to the function or the entire rental fee will be forfeited.
13. The Town of Viking cannot accept responsibility for any articles, goods or equipment belonging to the applicant or their guests which may be lost, stolen or damaged.
14. The Facility Operator on duty is a representative of the Town of Viking and as such is empowered to enforce the Rules and Rental Policies and procedures of the Town of Viking.
15. The Town of Viking is not responsible for any accidents or injuries incurred during the Rental.
16. The Town of Viking reserves the right to cancel any Private Booking Agreement upon breach of any of these Rules or Rental Policies.

I have read, understood, and agree to the Rules and the Terms and Conditions outlined in this Private Booking Agreement. The Private Booking Agreement hereby warrants and represents that he/she executes this Agreement on behalf of the Individual and/or Organization and has sufficient power, authority and capacity to bind the Individual or Organization with his/her signature.

Applicant Signature:		Date:	
Town of Viking:		Date:	